

Republic of the Philippines
 Calamba Water District
 Lakeview Subd., Halang, Calamba City
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**Minutes of the Pre-Bid Conference for the
 Supply and Delivery of Variable Frequency Drive
 (VFD) with Phase Converter and Six (6) Units Manual
 Transfer Switch (Bidding) (CWD 50-2019)
 (ABC Php 3,978,734.00)**

Present were:

MR. EDWIN L. CARTAGO	----	BAC Chairman
ENGR. JOSELITO A. GILLERA	----	BAC Vice Chairman
MS. REMEDIOS L. MARFORI	----	BAC Member
MS. CARMELA M. ELEPAÑO	----	BAC Member
MS. MERCEDES A. CARREON	----	BAC Member
ENGR. ELIZALDY O. NOVILLOS	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretary

Absent:

MR. ALEX ESPIEL	----	CWD Association
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Bidder/s:

1. Aqua Haus Inc	----	Ms. Elvie Macalino
2. Pointer Enterprises	----	Mr. Wilson Boco
3. Trans-Tech Philippines Systems Corp.	----	Mr. Vien Marasigan
4. BT Marthel	----	Mr. Noy Yap

1. I. BUSINESS MATTERS:

2. There being a quorum, the **pre-bid conference for the Supply and Delivery of Variable**
3. **Frequency Drive (VFD) with Phase Converter and Six (6) Units Manual Transfer**
4. **Switch (Bidding) (CWD 50-2019)** started at exactly 04:07pm on October 30, 2019, at the
5. 2nd Floor of CWD Warehouse Building, Lakeview Subdivision Halang Calamba

6. City, Laguna.
7. Mr. Cartago being the BAC Chairman presided the meeting
8. It was mentioned that invitations were sent to the Commission on Audit, Laguna Chamber of
9. Commerce and Industry and Institute of Electrical Engineer to act as observers to the
10. proceedings but no one attended the meeting.
11. Prospective bidders listed in the Philgeps DRL were also discussed by the Chairman.
12. On the other hand, the prospective bidders were acknowledged by Mr. Cartago.
13. The BAC Officers and members were introduced as well.
14. The prospective bidders were reminded on the date of opening of bids, and to purchase the
15. bidding documents prior to submission of bids.
16. It was likewise clarified that a pass/fail criteria shall be observed.
17. On SLCC – the possibility of amending the required similar contract will be discussed with
18. the end user. A corresponding bid bulletin shall be issued if so required.
19. The end user on the other hand has clarified that the Variable Frequency Drive must have a
20. built-in converter.
21. It was also discussed that ISO certification is not a requirement for the project.
22. Upon discussion of the Manual Transfer Switch Specifications – the Chairman has notified
23. the body that a corresponding bid bulletin shall be likewise issued if so required.
24. it was also stressed by the end user that the project shall cover supply, delivery and
25. commissioning.
26. Moreover, it was explained that the delivery of the project is required within three (3)
27. months.

- 28. There being no other matters to be discussed, the **pre-bid conference** for the **Supply and**
- 29. **Delivery of Variable Frequency Drive (VFD) with Phase Converter and Six (6) Units**
- 30. **Manual Transfer Switch (Bidding) (CWD 50-2019)** was adjourned at exactly 04:39pm.
- 31. I hereby certify to the correctness of the foregoing minutes.



RONNIE G. SIERVA
BAC Secretary

Noted by:



MR. EDWIN L. CARTAGO
BAC Chairman

Cc: OGM _____

BOD _____